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SECURITY INFORMATION

OFFICE OF RESEARCH AND REPORTS

Staff Meeting Notes

(Meeting held 10 September 1952, 2125 "M" Building)

Subject	Discussion	Action
National War College	Mr. Amory announced that CIA will no longer be permitted to send senior analysts to the National War College lectures. To bridge this gap, the Executive/RR will make arrangements to get copies of the lecture schedule as far in advance as possible and make them available to those interested for review. Requests can then be made through normal St/C channels for copies of the published lectures. In cases where the lecture has particular bearing on ORR's work or the lecturer is known to be an expert in a field of ORR interest, DCI has granted AD/RR authority to invite the lecturer to CIA after the War College lecture. AD/RR has been authorized to pay $50.00 for this service and to proceed on a virtually unclassified basis without instituting normal security checks.	Exec. to secure lecture schedules.
Language Course	Mr. Amory pointed out that participation in the recently announced Scientific and Technical Russian language course can be considered authorized overtime. [redacted] St/A, may be contacted regarding registration in this course. 25X1A9a	Information.
Training	Mr. Amory said that he hoped soon to be able to make an announcement on the geographic and economic theory training schedule. These will be conducted outside of normal office hours, and overtime pay will be authorized. [redacted] in OAD/RR is to be contacted regarding suggestions on, or requests for, training. 25X1A9a	Information.
Trip Reports	Mr. Amory called attention to CIA Notice No. 117-52 which requires that all senior officials returning from trips either in this country or abroad submit a report on the trip to the DCI within 5 days after return. Senior officials for ORR is interpreted to include the AD/RR, Ex/RR, Ch/C, Ch/G, Ch/R, Exec. Secretary/EIC, Special Assistant to AD/RR, and Division and Staff Chiefs and Deputy Chiefs.	Information.
Security	Mr. Amory discussed some special security considerations and regulations which now apply to a large portion of ORR.	Information.

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China	Mr. Amory requested Division Chiefs to submit an informal report to him by noon on 11 September giving (1) the number of people per branch who will be substantially concerned with China on the basis of the new T/O (2) number of those actually on duty now and (3) names of those on duty. Mr. Amory pointed out that he considers each Branch should have a minimum of one analyst working on China, with the possible exception of the Special Commodities Branch. Mr. Amory also announced that [redacted] 25X1A5a1 ORR consultant on China, will be in town 11, 12, and 13 September to discuss our China program. He will be available for consultation on such matters as external research, etc.	Division Chiefs to submit informal reports to AD/RR by 11 September.
Clerical Shortage	Mr. Amory pointed out that the clerical shortage is still with us but that every effort is being made to alleviate it. Of the 20 girls whose names we were given to fill our 20 priority slots, 3 joined CIA on 8 September, and the others are in various phases of their security clearance. St/A is making arrangements to waiver training on girls as soon as they are cleared so that there will be no additional delay.	Information.
Rotation	Mr. Amory, in an effort to set aside some misunderstandings regarding the recently announced Agency Rotation Plan in connection with the Career Management Program, pointed out that the Rotation Plan is not designed to force anyone to move into a position in which he has no interest, but rather is designed to present opportunities for moving about within the Agency in order to broaden one's usefullness to and capacity for advancement in the Agency.	Information.
AD/RR Branch Visits	Mr. Amory thanked the Division Chiefs, and asked them to convey his thanks to the Branch Chiefs and members of their staffs, for the interesting discussions during his Branch visits. He also mentioned that, on his second round of visits, he wants to get more into the substantive side of ORR's work, discussing gaps, difficulties in arriving at agreement with estimates of other agencies, methodology, etc.	Division Chiefs to thank Branch Chiefs and Analysts.
Inventory of Basic Economic Research	Mr. Amory complimented the Division Chiefs for their promptness in getting their Inventory of Basic Economic Research in. He then reminded them of the other jobs requested at the same time and due early next week. These are (1) Task Group recommendations on broad studies; (2) Estimate from Chief, D/E, on demands for support by EDAC; (3) Division studies on time available for research by branch October 1952-December 1953; and (4) Independent estimate by D/R on time available for basic research.	As assigned at staff meeting of 13 August.

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Projects to D/R	Mr. Amory requested Divisions to adhere as nearly as possible to dates given in their recent reports to AD/RR for getting projects to D/R. If there is to be more than a 7-day delay, it is requested that Chief, D/R, be notified so that he can make the necessary adjustments in his schedule.	Information.
Project Board	Mr. Amory announced that a Board headed by 25X1A9a [redacted] will review the projects recommended by Divisions and by the Task Group with a view to establishing a "firm" program. Members of this Board will be [redacted] 25X1A9a 25X1A9a [redacted]. After reviewing the recommended projects, this Board will meet with individual Division and Branch Chiefs to firm up the program. In cases where branches of more than one division will be involved in the preparation of a project, that project will be discussed jointly with Division Chiefs concerned. Mr. Amory pointed out that one of the first criteria to be applied when considering projects will be whether or not it covers something that was important enough to be mentioned in the Plan.	Information.
External Research	25X1A9a [redacted] said that 25X1A9a [redacted] of OIC is studying the future of the Agency's External Research program and that any suggestions on it should be made either to [redacted] 25X1A9a 25X1A9a [redacted] direct. It was agreed that [redacted] would be invited to speak on external research at our next staff meeting. 25X1A9a	Information.
Current Items	Chiefs D/S and D/GG, and Ch/G presented brief items of current intelligence interest.	Information.

B.

[redacted] 25X1A9a

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